

Application form

Please save this file and fill it in using Adobe Reader

The contents of this form will be duplicated and passed only to people within Ashford Together core team.

1. Your personal details

Title: Full name

Known as:

Correspondence address

Address:

Postcode:

Telephone:

Mobile:

Email:

Alternative address (optional)

Address:

Postcode:

Telephone:

Mobile:

Email:

Male Female (please tick)

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2. Your education details

Please indicate all qualifications. Use an additional sheet if necessary.

Name of secondary school/sixth form:

Details of main exams passed:	Level	Subject	Grade
	Level	Subject	Grade

Name of college/university:

Full course title:

Employment (if applicable)

Current job title:

Name of employer:

Date started: month & year Required notice:

What, if any, are your long-term career goals?

Form continues on the next page

3. Your practical skills and interests

If necessary, continue on a separate sheet for the questions in this section.

What are your top three achievements?

1.

2.

3.

Why do you want to join us?

Please list any practical skills/training/interests which may be relevant to your application.

What qualities do you think make a great leader?

Do you have a current driving licence?

Y N

Do you have your own vehicle?

Y N

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4. Your personal faith

Ashford Together's vision, values, and ethos are Christ-centred, informed by the life and person of Jesus. We'd love to hear how God has and is working in your life - please give a brief outline of your Christian testimony.

Name of the church you regularly attend:

How are you involved in the life of your church?

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5. Other information

How did you hear about AT and this job opportunity?

- AT social media Word of mouth Email Church AT team member
 Other:

Are there any restrictions on your continued residence or employment in the UK? Y N

Please note: we will need to see your UK passport as identification. If you do not have a UK passport, please contact the Lead team on 01274 760555 for information on other acceptable forms of identification.

6. Your declaration

Please read and sign.

GDPR statement:

Ashford Together will hold your personal details on file but will not release them to any third party. Some further details may be shared with members of staff relevant to your application.

Further details about how we process your data can be found on our privacy notice, please read this before proceeding (ashfordtogether.org.uk/privacy-statement/).

I confirm that, to the best of my knowledge and belief, the information I have given on this form and any additional sheets is correct. I understand that any misleading statement or deliberate omission may result in my dismissal.

I hereby acknowledge that I have read and agree to the privacy policy noted above and give consent for the processing of the personal data in this application.

Signed:

Date:

7. Your references

The following pages will be detached from your application prior to it being considered, as they contain information that is strictly private and confidential.

Applicant's name:

Role applied for:

Please give the names and contact details of TWO people (not family) who are prepared to provide Ashford Together with a reference.

- One of these must be your church leader or senior/group leader to whom you are well known and who will provide a **spiritual** reference.
- The second must be someone who can provide a **personal** reference (e.g. employer).

1. **Spiritual referee** (pastor/church leader/direct pastoral contact who knows you personally)

Full name

Relationship to applicant:

Address:

Postcode:

Telephone:

Mobile:

Email:

2. **Personal/work referee** (employer or professional contact who knows you personally)

Full name

Relationship to applicant:

Address:

Postcode:

Telephone:

Mobile:

Email:

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Rehabilitation of Offenders Act 1974

Applications from ex-offenders are welcomed and will be considered on their merit. Convictions that are irrelevant to this job will not be taken into account. You are required to disclose any convictions that are not 'spent' by virtue of the Rehabilitation of Offenders Act 1974.

Have you been convicted of a criminal offence,
which is not spent, as defined in the above Act? Y N

If you have answered YES, please give details of date(s),
offence(s) and sentence(s) passed below:

Date	Offence	Sentence
Date	Offence	Sentence
Date	Offence	Sentence
Date	Offence	Sentence

The information you provide will be treated as strictly confidential and will be considered only in relation to this job. For legal and accounting professions, you are required to disclose all convictions, including those that are spent by virtue of the Rehabilitation of Offenders Act 1974.

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8. Equal opportunities

We aim to be an equal opportunities employer, and our policy is that job applicants and employees receive equal treatment regardless of race, colour, ethnicity, religious belief, nationality, disability, age, gender, sexual identity or marital status, where any of these cannot be shown to be a requirement of the job concerned. Recruitment, selection and promotion procedures will be monitored to ensure that individuals are selected, promoted and treated on the basis of their relevant merits and abilities.

To assist us in monitoring the operation of our equal opportunities policy, please answer the following questions. **This information will be anonymised and recorded separately from your application.**

(tick box where appropriate):

Sex: male female prefer not to say
Age: 16-25 26-35 36-45 46+ prefer not to say

Do you consider yourself to have a disability, as defined in the Disability Discrimination Act 1995? yes no prefer not to say

Race:

Please make sure that you read all the categories and then tick the box that applies to you.

I would prefer not to say:

I am white: British Irish Any other white background please state

I am mixed race: White and black Caribbean White and black African White and Asian
 Any other mixed background please state

I am Asian/Asian British: Indian Pakistani Bangladeshi
 Any other Asian background please state

I am black British: Caribbean African
 Any other black background please state

I am Chinese/other ethnicity: Chinese
 Any other ethnic background please state

Clicking this button will open your email client and automatically insert your application form into a blank email. If this doesn't happen then please save the PDF and attach it manually.

Ashford Together is a Charitable Incorporated Organisation, Registered Charity No. 1180283.
Registered Office & Offices: The Beacon Centre, 28 Bank St, Ashford TN23 1BA